



CHECKLIST OF CORPORATE FOR DEMAT/TRADING ACCOUNT

- 1) Company Pan Card
- 2) Company Address Proof (Latest 3 Months Bank Statements/3 Months Latest Electricity Bill /3 Months Latest Telephone Bill)
- 3) Bank proof in the name of company. & Latest 6 months bank statements required
- 4) Rs.1500/- Cheque Or online payment in Favour of Rikhav Securities Limited
- 5) Original Cancel Cheque of corporate Account
- 6) Copy of the Resolution of board of directors' approving participation in equity / derivatives / debt trading & opening Demat account and naming authorized persons for dealing in securities and Demat account (On Letter Head Of Partnership Firm)
- 7) Copies of the Memorandum and Articles of Association in case of a company / body incorporate.[If xerox copy given, then each & every page should be signed].
- 8) Photographs of Whole time directors, individual promoters holding 5% or more, either directly or indirectly, in the shareholding of the company and of persons authorized to deal in securities. [To be printed on Company's letterhead].
- 9) Copies of the balance sheet for the last 2 financial years (copies of annual balance sheet to be submitted every year)
- 10) I.T. RETURN COPY OF THE COMPANY, Copy of latest share holding pattern including list of all those holding more than 5% in the share capital of the company, duly certified by the company secretary/ Whole-time director/MD. (copy of updated shareholding pattern to be submitted every year)
- 11) Details of directors / authorised signatories along with proof of identity & address.
Pan card copy/ Address proof of all Directors.
- 12) Valid DP proof in the name of Company.
- 13) Company stamp to be affixed wherever Director Sign on the Agreement.
- 14) Form no. 32 In case of Appointment of Directors
- 15) Out Side DP Client Master Copy

Please note : Form to be filled up along with signature and stamp of company.

Mobile & email id being mentioned should be self or dependent family members only



RIKHAV SECURITIES LTD
Growth, Returns and Security

DATA TO BE INPUT IN ACCOUNT OPENING FORM & KYC

FIRM NAME	
FIRM ADDRESS	
DATE OF INCORPORATION	
CIN NO	
MOBILE NO	
EMAIL ID	
INCOME DETAILS	
NETWORTH	
FIRM BANK NAME & ADDRESS	
FIRM BANK ACCOUNT NO	
FIRM ACCOUNT TYPE	
FIRM MICR CODE	
FIRM IFSC CODE	
BRANCH NAME	
INTRODUCER NAME & ADDRESS	
BROKERAGE DETAILS	
WITNESSES NAME & SIGN PAGE NO 35 (POA PAGE)	
DIRECTOR DETAIL	
1ST DIRECTOR NAME	
DIRECTOR ADDRESS	
DIRECTOR MOTHER NAME	
MOBILE NO	
EMAIL ID	
DIN1	
2ND DIRECTOR NAME	
DIRECTOR ADDRESS	
DIRECTOR MOTHER NAME	
MOBILE NO	
EMAIL ID	
DIN2	
3RD DIRECTOR NAME	
DIRECTOR ADDRESS	
DIRECTOR MOTHER NAME	
MOBILE NO	
EMAIL ID	
DIN3	
IPV NAME & DESIGNATION	

