

## Corporate Account Opening Checklist-Requirement

Incase KRA already Registered/validated:

Whether KRA registered	YES	NO
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PARTICULAR	1 <sup>st</sup> verification	2 <sup>nd</sup> verification
copy of Corporate PAN		
Board Resolution		
List of Authorised signatories/ Directors with NAME and DIN		
Original cancelled cheque		
Latest by two Year ITR, BALANCE SHEET, P&L		

### **Otherwise.**

Documents as mentioned below along with duly filled Company KRA and Company CKYC form with photograph of authorized signatory attested to be submitted.

along with PAN and Aadhar card copy.

Whole time directors, individual promoters holding 5% or more, either directly or indirectly, in the shareholding of the company have to submit KRA and CKYC along with PAN and Aadhar copy.

Particular	1 <sup>st</sup> verification	2 <sup>nd</sup> verification
Attested Pan card copy-COMPANY		
Attested Address proof of company- 1) latest 3 month bank with Bank attested 2) utility bills-MTNL Bill/Electric Bill -Latest 3 Mnth		
Req more than 10% share holders kyc ,ckyc & Fatca form with documents self attested		
Board Resolution (on letterhead)		
List of Authorised signatories/ Directors with NAME and DIN/list of shares holding pattern. (All formats provide in letterhead with director sign & stamp with company round stamp-(all letterheads)		
Latest by two Year ITR, BALANCE SHEET, P&L		
Copies of the Memorandum and Articles of Association		
Cancelled cheque.		
UBO Form		
DDPI stamp paper		
Directors PAN & Aadhar Copy-Address Proofs		
Form no-12 Incase Appoint Of Directors		
<b>For trading in Derivative segment</b>		
Latest six-month bank statement (with bank attested)		
Latest IT return copy		

CA certified Net worth		
All a/c opening forms & documents sign with stamps		

Duly filled account opening form.

**Signature with Company stamp on Form**

PAGE NO.	1 <sup>st</sup> verification	2 <sup>nd</sup> verification
1-(6 sign)		
2-(1 sign)		
3-(1 sign)		
5-(1 sign)		
6-(1 sign)		
11-(1 sign)		
12-(1 sign)		
13-(1 sign)		
14-(1 sign)		
15-(4 sign)		
16-(1 sign)		
17-(1 sign)		
18-(1 sign)		
20-(1-sign)		
21-(1-sign)		
22-(1-sign)		
23-(1-sign)		
24-(1-sign)		

TOTAL SIGNATURES -27

Remark \_\_\_\_\_

1ST VERIFICATION NAME	DATE-
2ND VERIFICATION NAME	DATE-

Total Documents attached- \_\_\_\_\_